



HAMPSHIRE REGIONAL RAIDERS

PROPOSAL TO SPONSOR FUND-RAISING ACTIVITY

Sponsoring Group or Organization

School

Contact Person

Phone Number

Purpose of Fund-Raising Activity - Describe what funds will be used for

Type of Activity - Describe what participants will do to raise funds

Dates Planned - Start and Finish

Location or Base of Operation

Name or Source of Products or Materials to be Sold, if any

Expected Profit Margin, Based on Cost of Item or Service Sold

How Students and Parents Will Be Contacted

Account Into Which Proceeds Will be Deposited and Kept

Date of Proposal

Signature

REPLY

Comments of Principal

STUDENT FUND-RAISING ACTIVITIES

The Committee believes it is important that field trips, special events and assemblies, and student learning experiences directly linked to a quality educational program be funded through the annual school budget. Realistically, however, it may be necessary that funds be raised to augment the budget in order to provide all children an opportunity to benefit from specific, meaningful, but costly enrichment activities.

Fund-raising events and projects sponsored by school classes, organizations or support groups that involve students in the sale of products or services must be approved by the school principal, in advance. The involvement of students in fund-raising activities will be optional at all times, and no pressure may be brought to bear on parents or students who do not participate. Thus, consignment of goods, incentives or prizes for sales volume are prohibited.

The principal will consider these and other aspects of the proposed project before granting approval:

- a) intended use of funds (a specific purpose should be designated)
- b) duration and scheduled dates of the activity
- c) number of fund-raising endeavors occurring in the community
- d) age and grade of students invited to participate
- e) appropriateness of the product or service to be sold
- f) manner in which students take orders
- g) safety and security precautions
- h) designated fiscal agent and reporting authority.

Fund-raising projects involving gambling or casino-type games of chance, in which participants risk or wager money to win cash prizes will not be approved.

Recognizing that citizens, students and organizations may wish to support the school by conducting fund-raising activities, or holding events that generate a profit for the school, the Committee requires that such projects not interfere with the school's educational objectives or community standards. Before planning and publicizing an event, the school club or school-related organization must request and receive approval from the principal. The principal may require that certain modifications be made before granting such approval.

A report and accounting shall be made to the principal for every fund-raising event, listing gross income, expenses, net profits, and disposition of earnings.

The Committee expects that every effort will be made to avoid use of instructional time by teachers and students for the collection and recording of fund-raising monies.